

Prabhat Kumar College, Contai

Re-accredited by NAAC with Grade B (CGPA - 2.76)

Dr. Amit Kumar De

Principal & Secretary
Mob. - 9434259107



Post - Contai
Dist. - Purba Medinipur
West Bengal, India, 721401
Phone : -Principal - (03220) 288275
Office - (03220) 255020
Tele Fax - (03220) 288275

Notice inviting quotations for Text Books for Central Library

Quotation Inviting Authority : Prabhat Kumar College, Contai

Tender Ref. No.- TEN/PKC/LIB/01/18

Date:-19/09/2018

Sealed Quotation invited for supply of Text Books from reputed registered Book Suppliers/Vendors/Publishers having valid registration with National/State federation's; Membership with Good Offices Committee (G.O.C) or any other recognized National body with at least 5 years experience of supply of books to College/ Universities, Autonomous Academic institutions of higher learning.

- ❖ Last date for receipt of quotation: 29 /09 /2018. 1:00 pm.
- ❖ Date & Time of opening of Quotation: 01/10/2018 at 2:00 pm. for format and others see the College Website.



Principal & Secretary,
P.K. College, Contai.
Purba Medinipur.

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General Terms and Conditions

Quotations are invited from Authorized Indian Publishers / Suppliers / Distributors / Vendors for the supply of Books to the Prabhat Kumar College, Contai. Central Library. You are invited to submit your quotation for the supply of Books according to the specifications and delivery terms as given below.

1. The Quotation should be signed by the authorized person and his full name and status should be indicated below his signature along with the Official seal of the firm.
2. At any point of time any of the document furnished by the Firms/Vendors/Suppliers/ Publishers found to be false, it would be deemed to be a breach of terms of contract making the firm concerned liable for legal action besides termination of contract.
3. The Principal, Prabhat Kumar College, Contai reserves the rights to amend or withdraw any of the terms and conditions contained in the tender document or to reject any or all the tenders in whole or in part without giving any notice or assigning any reason.
4. Incomplete and conditional Quotations are liable to be rejected summarily. Quoting unrealistic rates will be treated as disqualification
5. The price of text book (single copy) should be mentioned clearly.
6. The contract shall be for the full quantity. Out of print title, if any must be mentioned in the quotation beforehand.
7. All duties, taxes, packing and forwarding charges (if any), and other levies payable and all other charges connected to delivery and other allied items at the destination shall be included in the price. All such price components may be shown in the quotation clearly.
8. Each bidder shall submit only one quotation.
9. Defective titles should be replaced at the supplier's cost.
10. Latest Edition of the Book is to be supplied wherever available.
11. Permanent Account No. (PAN) and GST Registration No. of the Supplier/Vendor must be provided.
12. The prices should be correctly charged in accordance with the Publisher's/ Importer's/ Distributor's Invoices and Publisher's Catalogues.
13. 100% payment will be made only after the supply, satisfactory working/date of completion of service and with submission of all documents in order.



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14. The exchange rate as per GOC, New Delhi, will be calculated at the month of receiving of the books

15. Quotations should be submitted in the format given below

Sl. No.	Name, Address, e-mail ID of the Vendor/Supplier/Publisher	PAN No.	Phone/Mobile No.	% of Discount	
				Indian	Foreign

16. The envelope should be super scribed as given below:
"Quotation for supply of text books to P.K College, Contai."

Format of Application

*Quotation for supply of text books to Prabhat Kumar College, Contai.
Central Library.*

1. Name of the Publishers/Suppliers /Distributors /Vendors :

2. Complete Postal Address:

Fax No :.....
Telephone /Mobile
Email:.....



3. Kind of Proprietorship (i.e. Single/Joint) :

4. If joint partnership, name and address of partners:

5. Are you a member of Good Offices Committee (G.O.C)? Yes/No:
(If yes, attach a copy of the Membership Certificate)

6. Are you a Member of Federation of Publishers' and Booksellers' Association of India (FPBAI)?Yes/No :
(If yes, attach a copy of the Membership Certificate)

7. PAN/TAN No :

8. GST Registration No. (Yes/No): (Attach a copy):

9. Number of Important University/National Autonomous Academic

Institutions of higher learning, served as supplier of books to Libraries:

(Attach at least two copy of the latest Purchase Order handled by your firm with copy of the Certificate of successful completion of supply on time from the institute concerned, use additional sheets if required).

Date :

**Authorized Signatory
& Seal of the Vendor**